



Town of Lamoine, Maine Assistant Clerk/Tax Collector

The Town of Lamoine seeks applicants for the position of Assistant Town Clerk and Assistant Tax Collector. This is a part-time, two to three day per week, year round position. The job includes automobile registration, property tax collection, hunting and fishing license sales, dog registration, voter registration, and vital records issuance. Training will be provided. The ideal candidate will have experience in a busy office setting, work well with the general public, have basic computer skills and knowledge of cash handling and some bookkeeping ability. Interested applicants are asked to apply to the Town of Lamoine, 606 Douglas Highway, Lamoine, ME 04605 no later than 4:00 PM on Thursday, August 7, 2008. The Town of Lamoine is an equal opportunity employer. Applications are available from the town office during regular business hours or on line at www.lamoine-me.gov.